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TRADE AND DEVELOPMENT BOARD [INSURANCE]
Standing Committee on Developing Services
Sectors: Fostering Competitive Services
Sectors in Developing Countries: INSURANCE
First session
Geneva, 1 February 1993
Item 2 of the provisional agenda

ADOPTION OF THE AGENDA AND ORGANIZATION OF WORK

Provisional agenda, annotations to the provisional agenda and suggestions for the organization of the work of the Committee

Note by the UNCTAD secretariat

I. PROVISIONAL AGENDA

1. Election of officers

2. Adoption of the agenda and organization of work

3. Establishment of the work programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Insurance

4. Provisional agenda for the second session of the Standing Committee (Insurance)

5. Other business

6. Adoption of the report of the Standing Committee (Insurance) to the Trade and Development Board

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II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1: Election of officers

Rule 18 of the rules of procedure of the main Committees of the Trade and Development Board states that: "At the commencement of the first meeting of each regular session, the Committee shall elect a Chairman, five Vice-Chairmen and a Rapporteur from among the representatives of its members. These officers shall constitute the Bureau of the Committee. In electing the officers, due account shall be taken of the need to ensure an equitable geographical distribution." Moreover, rule 19 indicates that "the Bureau of the Committee shall consist of seven members, including four members from Groups A and C combined, two members from Group B and one member from Group D, referred to in the annex to General Assembly resolution 1995 (XIX) as amended".

Item 2: Adoption of the agenda and organization of work

The Standing Committee may wish to adopt the provisional agenda, as set out in section I above. Section III and the Annex to this note contain suggestions for the organization of the work of the Committee.

Item 3: Establishment of the work programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Insurance

Document: "Establishment of the work programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Insurance" (TD/B/CN.4/15).

This document is intended to assist the Standing Committee in its deliberations to determine the elements and priorities of its programme of work. The draft programme is based on the orientations and principles decided upon at UNCTAD VIII and incorporated in the terms of reference of the Standing Committee adopted by the Trade and Development Board at the second part of its thirty-eighth session. It equally reflects major issues identified by the secretariat and set forth in chapter IV of the document.

Item 4: Provisional agenda for the second session of the Standing Committee (Insurance)

In accordance with rule 8 of the rules of procedure of the main Committees, the secretariat will submit during the session a draft provisional agenda and a proposal for the convening of the second session of the Standing Committee (Insurance).

Item 5: Other business

In accordance with paragraph 84 of the Cartagena Commitment which provides that non-governmental actors, such as enterprises, trade unions, the academic community and non-governmental organizations, as well as other international bodies, could, depending on the issue, be invited to participate in an advisory capacity at public meetings of the Standing Committees, the

Committee should consider the participation of such non-governmental actors in the next (second) session of the Committee.

Item 6: Adoption of the report of the Standing Committee (Insurance) to the Trade and Development Board

The report of the Standing Committee (Insurance) will be submitted to the Trade and Development Board at the second part of its thirty-ninth session.

III. SUGGESTION FOR THE ORGANIZATION OF WORK

Pursuant to a decision taken by the Trade and Development Board at the second part of its thirty-eighth session, the Standing Committee's first session on Insurance is scheduled for five working days, from 1 to 5 February 1993. The session will commence on Monday, 1 February at 11.00 hrs.

Throughout the session, facilities will be available for two simultaneous meetings with interpretation, both in the morning and in the afternoon. Normal meeting hours are from 10.00 a.m. to 1.00 p.m. and from 3.00 p.m. to 6.00 p.m. Limited facilities for group meetings will be available on request.

Regarding the organization of work, it is suggested that the Committee, after a general debate with general statements, may wish to covert the plenary session into an informal sessional meeting.

It is suggested that the informal sessional meeting would have the same Bureau as the Standing Committee.

It would expedite the work of the Standing Committee if written proposals could be submitted as early as possible during the session. The Committee may wish to establish a deadline for the submission of written proposals.

A tentative schedule of meetings, drawn up on the assumption that plenary will be converted into an informal sessional meeting, is shown in the annex.

Annex

TENTATIVE SCHEDULE OF MEETINGS

Monday, 1 February, 11.00 a.m. (plenary)	Item 1: Election of officers Item 2: Adoption of the agenda and organization of work Item 3: Work Programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Insurance
Tuesday, 2 February, 10.00 a.m. (sessional meeting)	Item 3: Work programme ... (continued)
Wednesday, 3 February (sessional meeting)	Item 3 (continued)
Thursday, 4 February until noon (sessional meeting)	Item 3 (continued)
Friday, 5 February (p.m.) (plenary)	Item 3 (concluded) Item 4: Provisional agenda for the second session of the Standing Committee (Insurance) Item 5: Other business Item 6: Adoption of the report

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